

Selecting and Defining a Problem

Defining a Problem Clearly

Problem area I want to work on:

Gathering the available facts:

- What is the problem?
- When does the problem occur?
- Where does the problem occur?
- Who is involved in the problem?
- How often does the problem occur?
- What have you done to solve the problem in the past?
- Do you have control over this problem?

If you get stuck:

Why is this problem a problem?

Clearly define problem statement: